

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

March 20, 2006

CALL TO PODIUM:

Michele McGleish, Director
Parks, Recreation and Culture

RESPONSIBLE STAFF:

Janet L. Limmer
Arts and Special Events Director

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item
is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Award a Contract to Provide the Fourth of July Fireworks (\$27,500)

SUPPORTING BACKGROUND:

The City of Gaithersburg has provided our residents with an exciting Fourth of July fireworks for many years. In an effort to continue this tradition in a successful and equitable manner, a Request for Proposal for firework vendors was advertised in the Gaithersburg Gazette on February 1, 2006, and on the City of Gaithersburg website.

On March 2, 2006, the Selection Committee opened, reviewed, and evaluated sealed bids received from the following five companies:

Digital Lightning	\$30,000
Fireworks Productions, Inc.	\$27,500
Pyro Engineering	\$21,500
Pyrotecnico	\$28,500
Zambelli	\$25,000, \$27,500, \$30,000

Each proposal was rated against criteria to include: experience, completion of required documents, and cost. The top rated proposals were interviewed and scored. Following this process, Fireworks Productions, Inc. was selected for a one-year contract with a five-year renewal in an amount of \$27,500 per year.

Staff requests the Mayor and City Council's approval of the recommended vendor for the Fourth of July fireworks and authorization of the City Manager to execute a contract and disperse the funds set aside for this project.

DESIRED OUTCOME:

Approve Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Michele McGleish Date of City Council Meeting: March 20, 2006

AUTHORIZING

Purchase Award Contract X Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date _____

Newspaper(s) February 1, 2006

Bids Opened/Tabulated (date) March 2, 2006

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Fourth of July Fireworks Display: 20 - 25 minute show with maximum 6-inch shells. Proposed one-year contract with five year renewal.

CONTRACTED/PURCHASE FROM:

Company Name: Fireworks Productions, Inc.

Street Address 6 Twig Court

P. O. Box Number

City/State/Zip White Hall, MD 21161

CONTRACT/PURCHASE AMOUNT: \$ 27,500

Check One:	In the Amount of	X	Not to Exceed
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50			
51			
52			
53			
54			
55			
56			
57			
58			
59			
60			
61			
62			
63			
64			
65			
66			
67			
68			
69			
70			
71			
72			
73			
74			
75			
76			
77			
78			
79			
80			
81			
82			
83			
84			
85			
86			
87			
88			
89			
90			
91			
92			
93			
94			
95			
96			
97			
98			
99			
100			

FUNDS TO BE EXPENDED FROM: Operating Budget X Capital Improvements Budget

Account Number: 536000: 1436 Special Events

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ☒ Not available


 Finance Dept. _____ Date _____

3/15/06

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT
TO PROVIDE THE FOURTH OF JULY FIREWORKS

WHEREAS, the City is interested in providing a Fireworks Display on July 4, 2006; and

WHEREAS, a Request for Proposal for the Fourth of July Fireworks was duly advertised in the February 1, 2006, issue of the Gaithersburg Gazette, and sealed bids were opened on March 2, 2006; and

WHEREAS, the one-year contract with a five-year renewal will include provisions of fireworks and shooting of the same for the July 4th Celebration on July 4, 2006 (raindate will be Tuesday, July 5, 2006):

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract to Fireworks Productions, Inc., 6 Twig Court, White Hall, Maryland 21161, in the amount of Twenty-Seven Thousand Five Hundred Dollars (\$27,500), in an amount to be determined after contributions have been received from the business community; said funds to be expended from the Operating Budget.

Adopted by the Mayor and City Council this 20th day of March 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 20th day
of March 2006.

David B. Humpton, City Manager